

ANNUAL REPORT

JULY 1 -
JUNE 30
2019 - 2020



1949 Sugarland Drive
Suite 102
Sheridan, WY 82801
www.sccdwy.org

Protecting Sheridan County's water and land quality through assistance programs, information and outreach, monitoring and planning.



The Sheridan County Conservation District Board of Supervisors is committed to providing the residents of Sheridan County a sound natural resource conservation program.

ANNUAL REPORT
PG. 02

The Annual Report describes the programs and activities completed by the District in the past year.

ANNUAL
PLAN OF WORK
PG. 10

The Annual Plan of Work defines the specific activities intended to satisfy the goals and objectives outlined in the Strategic Long Range Plan (2020-2024). The District will use this plan to monitor progress towards those goals. However, the Board of Supervisors recognizes that some activities cannot be predicted at this time and others may be omitted to accommodate unforeseen changes.

ANNUAL BUDGET
PG. 16

The Annual Budget represents the best estimate of funding necessary and available for program delivery.

We, the Supervisors of the Sheridan County Conservation District (Sheridan, Wyoming), as duly authorized by Wyoming Conservation District Law, hereby adopt and accept this Annual Plan 2020-2021 on **August 4, 2020** as the guideline for work priorities in the Sheridan County Conservation District.

Susan Holmes, Chair

Edith Heyward, Vice Chair

Orrin Connell, Secretary-Treasurer

Emerson Scott, Supervisor

Doug Masters, Supervisor

DISTRICT OPERATIONS

The foundation of the conservation program is the local office.

Sheridan County Conservation District (SCCD) personnel oversee programs and provide technical assistance and other services. SCCD also administers the funding for its programs, most of which is provided through state and federal grants.

ORGANIZATION

Conservation districts are under the direction of a locally elected Board of Supervisors. These supervisors are unpaid volunteers dedicated to providing guidance for local conservation programs and services.

SCCD works in close partnership with the USDA Natural Resources Conservation Service (NRCS). SCCD shares office space, equipment, and personnel with the NRCS and often works with the NRCS to help fund projects that cannot be fully funded through USDA programs.

STAFFING & PERSONNEL



Jackie became a WCDEA Area 1 Rep and helped on the Winter Training Committee. Carrie and Jackie attended the annual Area Meeting, Winter Training, and an online Water Quality Re-Certification Training. Carrie received WACD's Outstanding Employee Award and SCCD received Outstanding Annual Plan and Honorable Mention Annual Report during WACD's Annual Convention. The 2019 summer intern was Piper Carroll (top) and this summer's intern is Rachel Petersburg (bottom).

ADMINISTRATION

This past year, SCCD has continued to implement records management procedures and has established a routine for archiving and shredding outdated records. In addition, the Long Range Plan was updated for 2020-2024, based on results from approximately 100 survey respondents and input from the Board.

PARTNERSHIPS & RELATIONSHIPS

District board and staff coordinated and/or served as representatives on:

- Northeast Wyoming Invasive Grasses Working Group
- Board of Managers, Bridger Plant Material Center
- Chamber Ag and Natural Resources Committee
- County Comprehensive Plan Update Committee
- Big Goose Watershed Control Plan Committee
- Bighorn National Forest Steering Committee
- Annual Conservation Partner Reception
- Acme Working Group
- Sheridan Tree Board
- and more.



BOARD

Doug Masters
Supervisor

Susan Holmes
Chair

Emerson Scott
Supervisor

Edith Heyward
Vice Chair

Orrin Connell
Secretary-Treasurer

SCCD STAFF

Jackie Carbert
Program Specialist

Carrie Rogaczewski
District Manager

NRCS STAFF

Andrew Cassiday
District Conservationist

Oakley Ingersoll
Soil Conservationist



DISTRICT OPERATIONS



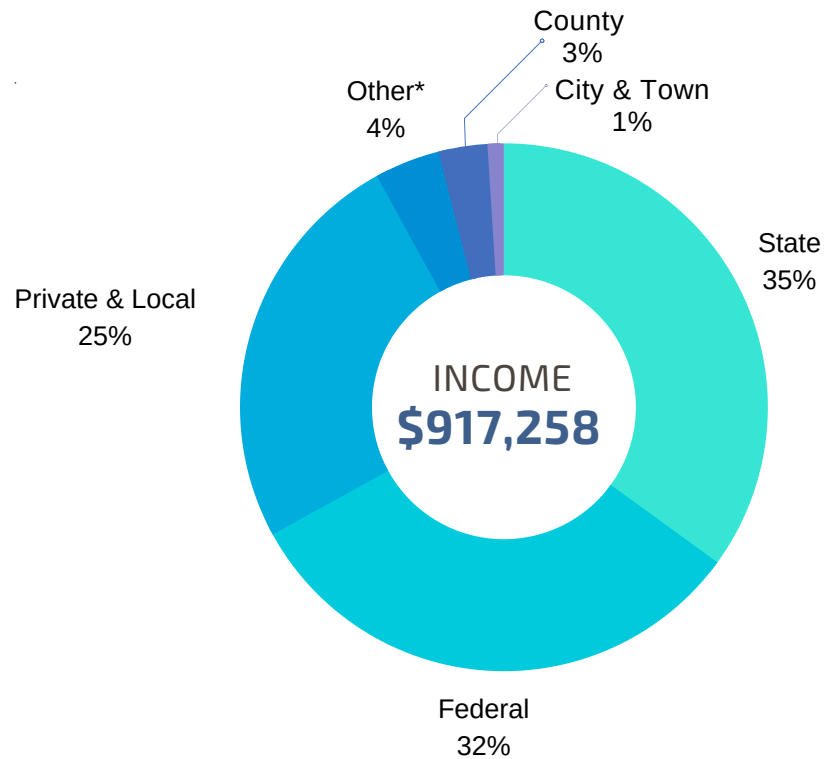
FUNDING

In Wyoming, conservation districts are funded through a variety of sources including mill levies or appropriations, state and federal grants, private grants, and others.

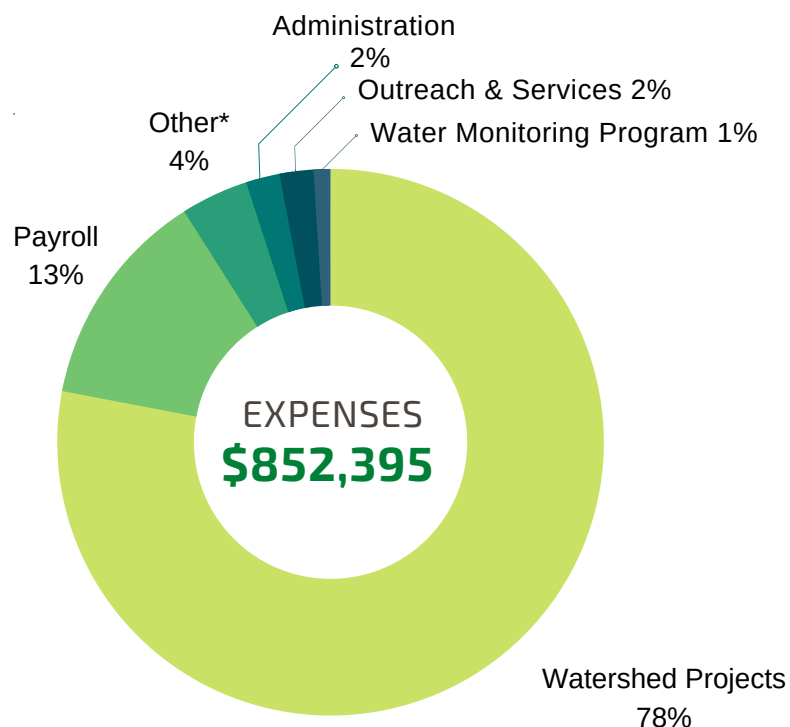
SCCD does not receive a mill levy and relies upon grants and local funding sources from Sheridan County, the City of Sheridan, the Towns of Ranchester, Dayton, and Clearmont, and private donations through an annual membership drive.

These funds, as well as grants from other groups and organizations, are used as match for federal and state grants, which are put toward natural resource improvement projects and administration. This year, nearly 80% of SCCD's budget went to on-the-ground projects aimed at improving land and water quality in Sheridan County. As with many special districts in the state, SCCD is likely to experience a decrease in non-grant funding over the next several years. A reduction in local funding impacts SCCD's ability to match state and federal grants and reduces funding for administrative services, technical assistance, and information and outreach.

FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020



*Includes administration, subdivisions, tree program sales, memberships and other donations.



*Includes the Acme Brownfield Project, I-90 Living Snow Fence, and the North Tongue Range Monitoring Project.

NATURAL RESOURCE PROGRAMS



SCCD and NRCS work together to provide programs that benefit natural resources in Sheridan County.

Natural resource needs met through the SCCD and NRCS office include those of water, rangelands, soils, and conservation trees. By addressing resource concerns, the SCCD and NRCS can provide quality technical and financial assistance to land users in Sheridan County.

WATER RESOURCES

The top priority for SCCD is the water resources program. SCCD continues to conduct water quality monitoring on Tongue River, Goose Creek, and Prairie Dog Creek watersheds on a three-year rotation. This interim monitoring is part of the local watershed planning efforts. In addition, the SCCD and NRCS water resources improvement program provides technical and cost-share assistance on watershed improvement projects deemed appropriate through watershed monitoring and planning efforts.

Interim monitoring was conducted on the Tongue River watershed from May-October 2019. The Tongue River monitoring report is in progress. The water quality database, which houses all of SCCD's water quality information since 1996, continues to be updated as new data is collected.

Monitoring for 2020 began in the Prairie Dog Creek watershed this May and will continue through October on five mainstem and two tributary sites. SCCD monitors for continuous and instantaneous water temperature, pH, conductivity, dissolved oxygen, flow, turbidity and *E.coli* bacteria. Water quality data can be used to help identify and prioritize areas affected by non-point source pollution.

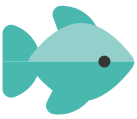
NATURAL RESOURCE PROGRAMS

COST-SHARE ASSISTANCE



3 SEPTIC SYSTEM IMPROVEMENTS

Prairie Dog Creek
McCormick Creek
Big Goose Creek



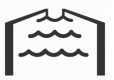
2 STREAM BANK STABILIZATIONS

Little Goose Creek
Tongue River



1 RIPARIAN RESTORATION

Swaim Draw -
Little Goose Creek



1 DIVERSION MODIFICATION

Tongue River



1 CORRAL DRAINAGE IMPROVEMENT

Little Goose Creek



1 IRRIGATION DRAINAGE IMPROVEMENT

Clear Creek

TECHNICAL ASSISTANCE



13 USDA EMERGENCY WATERSHED PROTECTION PROGRAM PROJECTS



9 WWDC SMALL WATER PROGRAM CONTRACTS



3 SEPTIC SYSTEM IMPROVEMENTS



1 WINDBREAK AND SNOW FENCE

WATER RESOURCES (CONTINUED)

The Tongue River, Prairie Dog Creek, and Goose Creek watersheds each have either a TMDL or EPA Watershed-Based Plan in place and continue to be eligible for federal funds through Section 319 of the Clean Water Act. This funding allows the SCCD to continue work with landowners and municipalities within Sheridan County to improve water quality through Best Management Practices (BMPs). As always, the SCCD seeks active local participation in the watershed planning process. Annual watershed meetings were held in February and watershed newsletters were distributed prior to the meetings.

SCCD has continued to participate in implementation of projects, some of which were identified in the Level 1 Assessment of the Goose Creek watershed through the Wyoming Water Development Commission. The study discusses current watershed function, wetland and riparian conditions, and a geomorphic classification of rivers and streams. This information provides baseline data from which SCCD can pursue funding through future Wyoming Water Development Commission programs. Projects in other locations and watersheds are also considered.

SCCD and NRCS provide cost-share assistance for improvement projects that have a significant benefit to water quality.

Technical and cost-share assistance is also provided for projects that improve ecological condition, rangeland health and productivity, and native plant communities through grazing management, stockwater development, fencing, or other practices. Projects must meet certain eligibility requirements and must be located in or have a hydrological connection to the Tongue River, Goose Creek, or Prairie Dog Creek watersheds.

NATURAL RESOURCE PROGRAMS



WASTE MANAGEMENT

The Used Oil Recycling program provides a location for rural residents to recycle used motor oil free of charge. Tanks are located in Clearmont and Dayton. Oil is collected from the tanks by SafetyKleen out of Casper.

SCCD continues to offer the used oil recycling as long as there is a need and they continue to be used for their intended purpose.



1670 GALLONS
RECYCLED FROM DAYTON

350 GALLONS
RECYCLED FROM CLEARMONT

SOILS

The SCCD and NRCS provide information on and encourage practices for proper top soil management. Landowners are also encouraged to contact the SCCD and/or NRCS for technical and cost-share assistance on projects that reduce soil loss through irrigation-induced erosion, failing streambanks, or other activities that accelerate erosion.

LAND USE PLANNING

The Sheridan County Subdivision Resolution requires that the SCCD review and provide recommendations for proposed subdivisions. This process entails a review of the plat and soils information from the USDA Soil Survey for the Sheridan County area. SCCD encourages developers and county authorities to use good conservation practices in subdivision planning by offering recommendations on suitability of land uses and development, including suitability for certain types of buildings and septic systems. SCCD provides the subdivision review and comments to developers for a nominal fee.



4 SUBDIVISION REVIEWS
COMPLETED IN 2019-2020

CONSERVATION TREES

The SCCD offers low cost-seedling trees and shrubs for conservation purposes, including living snow fences, windbreaks, wildlife habitat, noise barriers, erosion control, and more.

The online store continues to be the most popular method for purchasing seedlings. The five best selling species this year were Common Lilac, American Plum, Ponderosa Pine, Chokecherry, and Colorado Blue Spruce.

**3150 BAREROOT SEEDLINGS &
960 LARGE TUBE SEEDLINGS**
SOLD TO APPROXIMATELY 50 CUSTOMERS

19% increase in seedlings sold this year

50% increase in bareroot seedlings sold since the tree program began in 1993



NATURAL RESOURCE PROGRAMS



LIVING SNOW FENCE

SCCD has been working with the Wyoming Department of Transportation since 2006 on a living snow fence along Interstate 90. In partnership with WYDOT and with funding from the Wyoming State Forestry, the final extension was planted in May 2019. The living snow fence is approximately 1.5 miles in length and consists of 2 rows of Rocky Mountain Junipers (2,505 trees in total). The purpose of the fence is to reduce blowing and drifting snow on the roadway. If you're travelling south to Buffalo, look for the snow fence about 15 miles out of Sheridan.

ACME POWER PLANT RECLAMATION

The former Acme Power Plant, currently owned by the SCCD, is a 5-acre island of debris within an otherwise open space along the Tongue River. Reclamation efforts continue at the Acme site to address contamination of surface soils, groundwater, sediments, and building materials identified during the initial environmental assessments.

Site security was bolstered with the installation of new perimeter fencing, additional warning signage, and a chain at the entrance to the site. The road to the site was graded to prevent further lateral migration onto the adjacent property and ease access for assessment crews.



Further assessment activities, funded by the Wyoming Department of Environmental Quality (WDEQ), were completed this year including samples from groundwater wells, surface waters, and soils at varying depths. A public update meeting was held in February detailing the preliminary results of the ground water, surface water, and soil sampling. The last of the sampling was completed in June. The contractor continues work on clean-up alternatives and cost-estimates. Assessments and plans specific to the building and adjacent coal-ash pile will come later.

The Acme Working Group, which was formed in December of 2017, met in January and will continue to meet as needed to provide input and assistance on the technical aspects of the site reclamation. Final completion of the project could take anywhere from 5-10 years due to the size and complexity of the site.

INFORMATION & OUTREACH

The information and outreach program encourages the development of conservation practices and a greater respect and appreciation for our natural resources through newsletters, classroom visits, workshops, tours, and demonstration projects.

SCCD provides information to the community through a website (www.sccdwy.org), a Facebook and Instagram page, a semi-annual newsletter, and newsletters for residents living in the Goose Creek, Prairie Dog Creek, and Tongue River watersheds.

Due to concerns related to the COVID-19 pandemic, SCCD did not hold an annual spring workshop. Other regular activities, such as the butter-making and food origins activity with kindergartners and watershed education for the Sagebrush Outdoor Lab, were also cancelled.



ACTIVITIES & EVENTS

JULY

- + Booth with stormwater game at Dayton Days

AUGUST

- + Water quality sampling exercise for the Unplugged "Mud, Bugs, and Fish" event
- + Booth with stormwater plinko game and the water wall at the August Third Thursday

SEPTEMBER

- + Hands-on macroinvertebrate sampling with the Sheridan College Survey of Natural Resource Management class
- + Water cycle demonstrations at the Cattlewomen's Ag Expo
- + Water quality programs tour with The Nature Conservancy and the Crow Tribe

OCTOBER

- + Held a Conservation Partnership Project Tour for elected officials

NOVEMBER

- + Presented at the annual legislative forum
- + Attended project tour for the NRCS Chief

JANUARY

- + Assisted with the monthly Chamber Lunchtime Conversations on Open Spaces (through April)

FEBRUARY

- + Held an Acme Public Update Meeting

MARCH

- + Assisted with judging for FFA Border Wars

JUNE

- + Hands-on water and soil activities at South Park for the Sheridan Day Program

ONGOING

- + Quarterly updates to the Sheridan County Commissioners and the City of Sheridan
- + Annual updates to Ranchester, Dayton, and Clearmont Town Councils and Sheridan City Council



SUMMARY OF ACCOMPLISHMENTS

2019 TO 2020

DISTRICT OPERATIONS

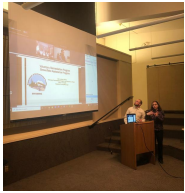
- Received **\$48,255** from local sources including **\$6,555** in membership donations
- Applied **\$613,620** from state and federal grants and **\$225,347** from private grants and landowners for local projects
- Attended the **WACD Annual Convention** and **WCDEA Winter Training**
- Carrie received the **WACD Outstanding Employee Award**
- SCCD received **Outstanding Annual Plan** and **Honorable Mention Annual Report**
- District board and/or staff coordinated and/or served as representatives on the:
 - Chamber of Commerce Ag and Natural Resources Committee
 - Northeast Wyoming Invasive Grasses Working Group
 - Board of Managers, Bridger Plant Material Center
 - County Comprehensive Plan Update Committee
 - Big Goose Watershed Control Plan Committee
 - Bighorn National Forest Steering Committee
 - Annual Conservation Partner Reception
 - Sheridan Tree Board, and more.

NATURAL RESOURCES

- Completed 2019 interim monitoring in the **Tongue River** watershed and began 2020 monitoring in the **Prairie Dog Creek** watershed
- Provided **cost-share assistance** on:
 - 3 septic system replacements
 - 2 stream stabilization projects
 - 1 corral drainage improvement
 - 1 diversion rehabilitation
 - 1 riparian restoration
 - 1 irrigation drainage project
- Provided **technical assistance** on:
 - 13 USDA Emergency Watershed Protection Program projects
 - 9 WWDC Small Water Program contracts
 - 3 septic system improvements
 - 1 windbreak and wildlife habitat
- Sold **4,110 seedling trees** to approximately 50 customers
- Planted 580 junipers in completion of the **I-90 Living Snow Fence** in partnership with the Wyoming Department of Transportation and Wyoming State Forestry

INFORMATION AND OUTREACH

- Demonstrated macroinvertebrate sampling for the Sheridan College **Survey of Natural Resource Management** class
- Replicated the water cycle with the water wall for fourth graders at the annual **Cattlemen's Ag Expo**
- Sampled water quality at South Park for **Unplugged's** "Mud, Bugs, and Fish" event
- Assisted with coordination of a **Lunchtime Conversations on Open Spaces** series
- Demonstrated stormwater management with the plinko board and water wall at the August **Third Thursday**
- Set up a booth with the stormwater Plinko board at **Dayton Days**
- Completed a variety of water and soil-related activities for the **Sheridan Day Program**



DISTRICT OPERATIONS



The foundation of a local conservation program encompasses the human, financial, and technical resources needed to address current and future natural resource challenges.

SCCD serves the local community and assists other government agencies, including NRCS. Board supervisors and other personnel serve as local representatives of the entire county and are accountable to their constituents.

OBJECTIVES

- Provide information, training, and professional development to enable Board members and staff to make informed decisions, develop policy, and convey a consistent message.
- Uphold a sense of accountability and responsibility among current and prospective Board members and staff through being prepared for board meetings, involved in District events and activities, and informed about local, state, and national current affairs.
- Recognize opportunities to support and partner with local governments, state and federal agencies, and other entities to expand SCCD's capacity to implement programs and outreach, including:
 - Sheridan County
 - City of Sheridan
 - Towns of Ranchester, Dayton, and Clearmont
 - USDA-NRCS
 - Wyoming Department of Agriculture
 - Wyoming Association of Conservation Districts
 - Bridger Plant Materials Center
 - Wyoming Department of Environmental Quality
 - Wyoming Game and Fish
 - University of Wyoming Extension
 - Sheridan College
 - The Nature Conservancy
 - Sheridan Community Land Trust
 - Bighorn National Forest, and more.
- Foster positive, regular media relationships with Sheridan Media, Sheridan Press, Bighorn Radio Network, County 3 News, and others to promote programs and improve public awareness.
- Collaborate with NRCS and outside technical resources to increase SCCD's capacity to lead conservation efforts in Sheridan County.
- Use incentives, promotional items, and sponsorships in public events to increase recognition of SCCD's logo and name among the community.
- Pursue direct, local funding from local governments including Sheridan County, the City of Sheridan, and the Towns of Ranchester, Dayton, and Clearmont.
- Augment traditional grant funding sources (CWA 319, WDA WQ) with other creative approaches that expand the scope and type of projects and assistance offered.

DISTRICT OPERATIONS TASKS

ONGOING

- Explore options for non-NRCS technical and engineering support to deliver resource improvements
- Identify and participate in professional development opportunities as funding and schedules allow, including:
 - WACD Water Quality Training
 - WACD Certification Training
 - Legislative Sessions
- Continue to maintain an effective partnership between SCCD and the Sheridan NRCS office
- Work with local media to publicize programs and meetings
- Explore and continue partnerships with local and state agencies and organizations that may provide options for natural resource protection
- Explore creative funding opportunities through grants and additional partnerships
- Summarize WACD and other updates and correspondence for board members

STAFFING AND PERSONNEL

- FEBRUARY • Conduct annual evaluation of district staff

PARTNERSHIPS AND RELATIONSHIPS

- QUARTERLY • Meet with County Commissioners and the City of Sheridan staff

- AUGUST • Provide sponsorship as requested for:
- Annual 4-H Buyer's Reception through the Chamber Ag Natural Resources Committee
 - Small Acreage Issues Team
 - Northeast Wyoming Invasive Grasses Working Group, and others

- SEPTEMBER • Attend Area I Meeting

- NOVEMBER • Attend the Annual WACD Convention

- OCTOBER & MARCH • Provide updates to the Sheridan City Council and the Towns of Dayton, Ranchester and Clearmont

- JANUARY • Hold annual conservation partner reception

FUNDING

- JULY • Submit grant application to Sage Grouse Working Group

- SEPTEMBER • Apply for Wyoming Wildlife & Natural Resource Trust funds and FY21 Clean Water Act Section 319 Grant

- NOVEMBER • Distribute membership renewals and updates to pledged members and solicit new memberships
- Submit application for EPA Brownfields Multipurpose Grant

- MARCH • Request renewal of annual funding and provide funding reports to local governments including Sheridan County, the City of Sheridan, and the Towns of Dayton, Ranchester and Clearmont

ADMINISTRATION

- QUARTERLY • Meet deadlines for tax and other administrative and employment requirements

- AUGUST & DECEMBER • Submit documentation to WDA and WACD for financial policies and base policies reporting requirements

- JANUARY • Coordinate with state archives and continue to implement record retention schedule, including updates of summary databases, disposal, and archiving



INFORMATION & OUTREACH



Information and outreach increases awareness on potential impacts to natural resources, facilitates positive changes in land management practices, and encourages participation in programs.

Information and outreach materials need a thoughtful, direct, and proactive approach that focuses on quality more than quantity. Effective communication among partners and collaborative efforts will ensure delivery of a consistent message. Urban and residential audiences need to be able to recognize conservation practices occurring around them, even if they are not direct participants in a program.

OBJECTIVES

- Provide useful and up-to-date technical information on natural resources, practical and creative land management practices and technologies, funding programs, projects, deadlines, and other announcements through high quality newsletters, an updated website and social media.
- Demonstrate soil and water quality concepts, the value of production agriculture, and other conservation themes to local youth, educators, and parents through classroom activities, field days, displays, tours, and other activities.
- Provide presentations and seminars on water quality, land management practices, improvement opportunities, and other conservation topics through local community groups, such as:
 - Sheridan College
 - Chamber Ag and Natural Resources
 - Stockgrowers Association
 - Cattlegrowers' Ag Expo
 - Sheridan Community Land Trust, and others.
- Identify and address specific education needs for small acreage landowners and urban residents to prevent problems that occur with conversion of agricultural land to residential development.
- Include relevant topics in newsletters, on website, and on social media, such as:

<ul style="list-style-type: none"> ◦ Soil management ◦ Horse and livestock grazing management ◦ Small acreage challenges ◦ Agriculture food and products 	<ul style="list-style-type: none"> ◦ Water quality ◦ Horse health ◦ Irrigation water management ◦ Urban impacts, and more.
--	--

INFORMATION & OUTREACH TASKS*

ONGOING

- Update and maintain SCCD's Facebook, Instagram, and website
- Provide information on issues and project updates through social media
- Collaborate with the Northeast Wyoming Invasive Grasses Working Group on educational opportunities to help locate and control ventenata and medusahead
- Provide demonstrations and presentations in classrooms and for other groups as requested

JULY

- Participate in Dayton Days or other community events in the Tongue River watershed
- Participate in Third Thursday Street Festival to promote awareness of impacts on stormwater runoff

AUGUST

- Demonstrate water quality monitoring activities for Sheridan Community Land Trust's Unplugged event

SEPTEMBER

- Publish the Annual Report as an insert in the Sheridan Press
- Engage the Sheridan College Survey of Natural Resources Management class on macroinvertebrate collection and habitat assessments
- Demonstrate the water cycle for fourth graders at Sheridan County Cattle Women's Ag Expo

NOV. & MAY

- Develop and distribute semi-annual newsletters

NOVEMBER

- Update website design and include story map
- Update informational display boards

DECEMBER

- Update watershed progress registers

JANUARY

- Distribute annual watershed newsletters to those living in the:
 - Goose Creek watershed
 - Tongue River watershed
 - Prairie Dog Creek watershed

MARCH

- Teach kindergarten students the importance of food origins and how to make butter during National Agriculture Week

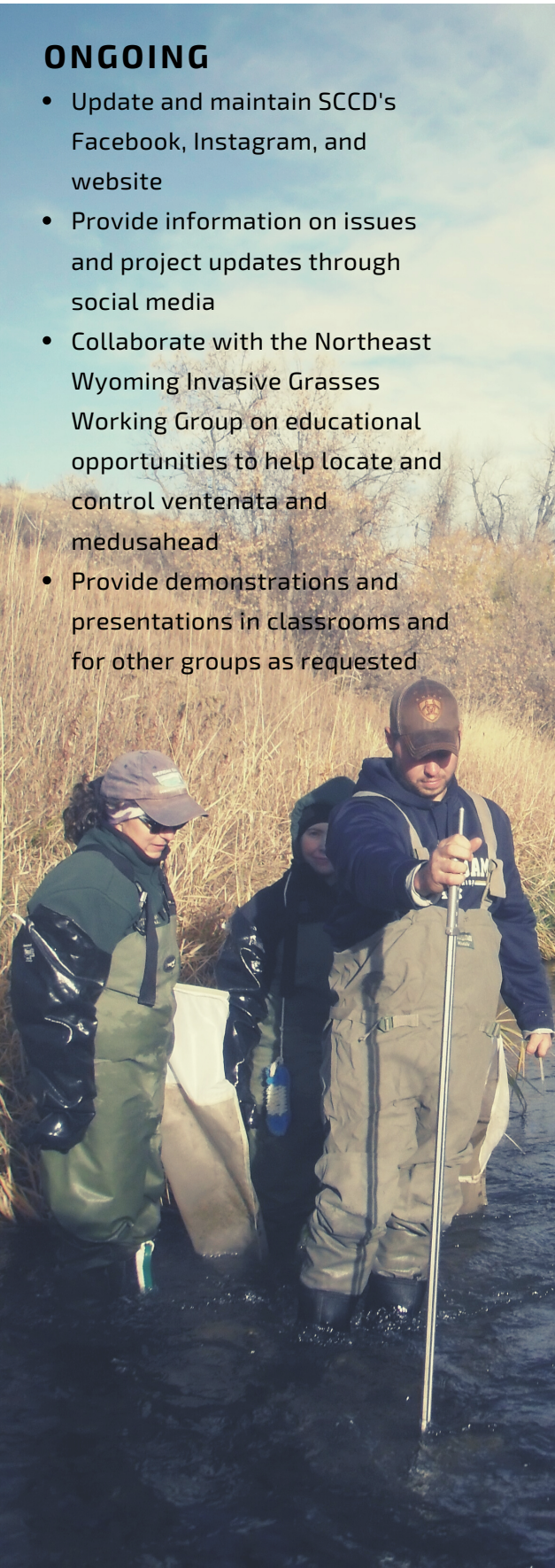
APRIL

- Hold a poster contest for Soil and Water Stewardship Week

MAY

- Demonstrate point and non-point source pollution for fourth graders at Sagebrush Outdoor Lab
- Host Horses for Clean Water or other Small Acreage Workshop
- Host Annual Open House and community outreach for soil and water stewardship week

**All information and outreach tasks are tentative and may be cancelled, postponed, or modified as needed to mitigate COVID-19 transmission risks.*



NATURAL RESOURCE PROGRAMS



Technical and financial assistance programs enable landowners to implement land use practices to improve land and water quality.

This involves more than just agricultural producers; urban and rural subdivision residents also have an impact. Healthy lands not only provide benefits to water quality, but also improve forage quality for livestock and offer valuable wildlife habitat.

OBJECTIVES

- Coordinate watershed monitoring, planning and improvement efforts through implementation and updates to watershed-based plans and/or TMDL's in the Tongue River, Goose Creek, and Prairie Dog Creek watersheds.
- Provide assistance on watershed improvement projects including:
 - Livestock confinement and feeding grounds
 - Septic systems
 - Riparian improvements
 - Urban and residential runoff
 - Irrigation diversions
 - Streambank re-vegetation
 - Streambank stabilization
 - And other programs as appropriate.
- Provide assistance on range projects that improve ecological condition, and rangeland health and productivity through grazing management and/or animal distribution through stock water development, fencing, or other practices.
- Provide assistance on other projects that improve species composition, habitat, and forage quality in riparian corridors and uplands through removal and treatment of Russian Olive, annual grasses, and other invasive species.
- Promote tree planting for conservation purposes through the local tree program and partnerships with Wyoming State Forestry, Wyoming Department of Transportation, and the Sheridan Tree Board. Conservation purposes include:
 - Windbreaks
 - Living snow fences
 - Erosion control
 - Wildlife habitat
 - Reforestation
 - Visual barriers, and more.
- Promote recycling of used oil through partnerships with local municipalities and rural recycling facilities.
- Facilitate long-term assessment, reclamation, and redevelopment planning for the former Acme Power Plant through coordination of the Acme Working Group and other partners and participation in the Wyoming Department of Environmental Quality Voluntary Remediation Program and U.S. Environmental Protection Agency Brownfields Program.

NATURAL RESOURCE PROGRAM TASKS

ONGOING

- Continue to support the City of Sheridan's efforts to restore stream function in Goose Creek
- Provide input on NRCS program plans and contracts
- Continue to participate in and/or serve on local groups, including:
 - Watershed committees
 - Bighorn National Forest Committee
 - Northeast Wyoming Invasive Grasses Working Group
 - Bridger Plant Material Center Board of Managers
 - Chamber of Commerce Ag and Natural Resources Committee
 - North Tongue Collaborative
 - Sheridan Tree Board
 - Acme Working Group, and more.
- Provide financial and technical assistance through partnership with NRCS for improvement projects to address water quality impacts
- Complete subdivision reviews and recommendations as requested

WATER RESOURCES

- | | |
|----------------|--|
| SEPTEMBER | • Submit 2019 Tongue River Monitoring Report |
| DECEMBER | • Complete 2020 Prairie Dog Creek watershed interim monitoring, including data entry and validation and updates of bacteria load estimates and reduction requirements |
| JANUARY | • Submit 2020 Prairie Dog Creek Monitoring Report |
| FEBRUARY-MARCH | • Initiate 2021 Goose Creek Monitoring SAP, site prep, data collection, and input |
| MARCH | • Maintain local oversight over the implementation of EPA watershed-based plans and TMDL implementation strategies on the Tongue River, Goose Creek, and Prairie Dog Creek watersheds by holding annual meetings |

RANGELANDS, SOILS AND OTHER

- | | |
|---------------|--|
| MAY | • Establish priorities for 2021 EQIP program with Local Workgroup |
| JULY-DECEMBER | • Assist with coordination of the North Tongue Rangeland Health Assessment Project |
| NOV-MARCH | • Administer conservation seedling tree program |
| | • Coordinate potential living snow fence sites with WYDOT |

WASTE MANAGEMENT

- | | |
|---------------|--|
| SEPT. & MARCH | • Monitor oil levels and arrange for collection and disposal of oil through the facilities in Clearmont and Dayton |
| OCTOBER | • Renew cooperative agreements for oil tanks |
| JUNE | • Conduct necessary cleanup and maintenance of tanks |

ACME BROWNFIELD RECLAMATION

- | | |
|----------|--|
| FALL | • Design and install informational sign for site |
| | • Conduct a public update meeting |
| DECEMBER | • Hold Acme Working Group meeting |
| JANUARY | • Evaluate reclamation alternatives and cost estimates |

ANNUAL BUDGET 2020-2021

INCOME

CITY & TOWN.....	\$9,200.00
STATE & COUNTY.....	\$37,924.00
ADMINISTRATION (INTEREST).....	\$125.00
MEMBERSHIP & OTHER DONATIONS.....	\$9,000.00
SUBDIVISION REVIEW FEES & TREE SALES.....	\$8,420.00
STATE GRANTS.....	\$168,442.00
FEDERAL GRANTS.....	\$921,288.81
PRIVATE & LOCAL GRANTS.....	\$69,500.00
TOTAL INCOME.....	\$1,223,899.81
CASH ON HAND AS OF JULY 1, 2020*.....	\$59,738.26
RESERVES ON HAND AS OF JULY 1, 2020.....	\$15,000.00

*Includes carryover restricted project funds

EXPENSES

PAYROLL.....	\$99,344.00
OTHER INSURANCE.....	\$1,800.00
PAYROLL LIABILITIES.....	\$17,759.00
ADMINISTRATION.....	\$25,442.00
LOCAL OUTREACH.....	\$12,750.00
SPECIAL PROJECTS.....	\$17,145.00
PROGRAMS & SERVICES.....	\$1,009,170.00
OPERATING EQUIPMENT & SUPPLIES.....	\$1,250.00
CAPITAL OUTLAY.....	\$6,000.00
TOTAL EXPENSES.....	\$1,190,660.00
CASH ON HAND AS OF JUNE 30, 2021*.....	\$18,300.00
RESERVES ON HAND AS OF JUNE 30, 2021.....	\$20,000.00

*Includes carryover restricted project funds